							Level and Sou	rce of Assurance	•			Internal	Planned	
					Level 1		Level 2		_	Level 3		Audit	Internal	
		ŋ	RAG	Ċ								Needs	Audit	g
Busines	s Risk	RΑ	I R	RA		Other	Internal Assur	ance	Other	<u>Independent</u> A	ssurance		Work	Are
		2 Month Overall RAG	Previous Overall	Current Overall RAG	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan Area
Corporate Ris	sk Register													
Risk ID 94 Risk Title	If pupils do not receive a very good education				>Covid-19 – Safe Return to School Plan in place, 88% attendance first three	>Positive engagement and support from Cabinet	>Dedicated Scrutiny Panel to scrutinise	>Child Protection Board. Commission	>Various Edu. Audits in the Audit	>ESTYN prog.of external school	>Audit Wales & CIW. > HSE audit	>Range of Education audits in the plan to	>School and other Educati	
Pupil Attainment & Achievement Risk Level	then they will not achieve the right qualifications				weeks of Sept. Continuity of Learning Plan and Policy in place – Schools	and Council. > Recovery plan has workstream looking at	education work and performance	review on ALN. Improving Education &	Plan. >ESTYN reports review	inspect's has been paused in 2020-2021.	of schools as covid safe environment	be completed as part of the rolling	on audits due in 2021/22	
Corporate Risk Category Operational	and skills to take advantage of the Swansea				developing remote/ blended learning opportunities. >Support for pupils to	continuity of learning. >Two policy development		Skills PDC. >Education Skills Co- ordinator	during school audits for finance /	>Local authority link inspectors have	s to allow education to continue. >Welsh	audit schedule.		
Responsible Officer Helen Morgan- Rees	Bay City Deal and to contribute effectively to the economic				return safely in Sept. through Health, Welfare & Community Education Stream of Covid-19 Recovery	workstreams looking at skills and training as well as continuity of		appointed. >PSO's/ Accountancy provide support and	mgt. control.	conducted thematic review on continuity of learning and	government returns, for example. Accelerated learning			
Updater Kate Phillips Last updated	prosperity of the city.				Plan. >Childcare in schools offer for key workers and most vulnerable children during	learning.		oversight of school finance.		support for vulnerable learners.	programme.			
22/12/20					pandemic. >Pupils eligible for FSM receive fortnightly BACS payment or food parcels during									
					pandemic. >Check-in, Catch-up and prepare sessions for safe return for learners. >Further									
		ber			enhancement of the Continuity of Learning Programme. >Challenge adviser monitoring visits. >Budget proposals for									
		Amber	n/a	n/a	2021-22 continue to prioritise the									

						Level and Sour	ce of Assurance				Internal	Planned	
	(1)	с		Level 1		Level 2			Level 3		Audit Needs	Internal Audit	
Business Risk	II RAG	Overall RAG	I RAG		Other	<u>Internal</u> Assura	ince	Other <u>I</u>	<u>Independent</u> As	surance		Work	n Area
	2 Month Overall	Previous Overa	Current Overall	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan
Corporate Risk Register													
				delegated schools budget and areas of pupil specific support and the significant cash increase will support the continuing enhancement of mainstream provision for all pupils									

							Level and Sou	rce of Assurance	1			Internal	Planned	
					Level 1		Level 2			Level 3		Audit	Internal	
		U	Q	(7)								Needs	Audit	а
Busine	e Dick	RA	R	SAC		Other	Internal Assur	ance	Other	Independent A	ssurance		Work	Are
Dusine	55 11154	Verall	Overall RAG	Overall RAG	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal	Other	External			Audit Plan Area
		2 Month Overall RAG	Previous (Current O					Audit	Bodies	Audit			Audi
Corporate R	isk Register													
•			1											
Risk ID	If our				>Covid-19 –	>Director of	>Two	>Establish and	> Internal	>Regional	> Audit	>Currently		
153	safeguarding				Safeguarding	Social Services	dedicated	maintain a	Audit of	and multi-	Wales	included		
	arrangements				Arrangements and	to advise	Scrutiny	regional	Safeguar-	agency		as part of		
Risk Title	are not				resources remodelled	Cabinet and	Panels in	protocol to	ding	safeguar-		standard		
Safeguarding	sufficiently				to ensure this is a key	CMT on options	place to	provide secure	>Internal	ding		rolling		
	robust, then				priority function within	to bolster	scrutinise	Covid-19 care	audit of	partners-		audit		
Risk Level	we will not be				social services and	resilience of the	Social	home	DBS	hips		schedule,		
Corporate	doing				services can continue	workforce in frontline child	Services Work and	provision		> CIW		repeated		
Risk Category	everything we possibly can				to be safely delivered despite Covid-19	protection	Performance	including increased				based on audit risk		
Strategic	to prevent the				restrictions.	teams.	Fenomance	capacity in in-				score.		
Strategic	death, injury				>Planned	>Positive	>People	house care				30016.		
Responsible	or neglect of a				implementation of	engagement	PDC in	homes.						
Officer	child or				multi-agency	and support	place.	>Council						
David Howes	vulnerable				safeguarding hub	from Cabinet	place	Covid-19						
	adult and				progressed despite	and Council.		Recovery Plan						
Updater	consequential				Covid-19 restrictions.			to recover						
Angela Morgan	reputational				The required			services and						
	damage.				dedicated			deal with						
Last updated					Safeguarding Team			emerging risks						
07/01/21	Risk added				for Adults included in			>Corporate						
	27/03/18				the modified			Safeguarding						
	following review of				restructure of Adult			Board >Principal						
	production of				Services required as a result of Covid-19			Officers for						
	Corporate				>Support and Shield			safeguarding						
	Plan 2017/22				vulnerable people in			within Social						
	and				the community during			Services.						
	subsequent				Covid-19			>Corporate						
	review of				>Provide emotional			Safeguarding						
	Corporate				and well-being			Policy and						
	Risks.				support to children			Group						
	Supersedes				and young people			>Mandatory						
	risk CR45.				during Covid-19.			Corporate						
					>Provide support to			Safeguarding						
					people at greater risk from domestic			Training in place for Staff						
					violence during Covid-			and Members.						
					19.			>Corporate						
					>Provide frontline			Priority						
		n/a	ed	n/a	social care staff with			>New						
		Ĺ	Ľ.	2	PPE during Covid-19			Safeguarding						

						Level and Sou	rce of Assurance				Internal	Planned	
				Level 1		Level 2			Level 3		Audit	Internal	
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Business Risk	I R/	= R	RA		Other	Internal Assura	ance	Other I	Independent As	ssurance		WOIK	Are
	2 Month Overall RAG	Previous Overall RAG	Current Overall RAG	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan Area
Corporate Risk Register													
				 Prioritise workload to focus on most vulnerable and prioritise services and contact with those during Covid-19 response. Children Services to further enhance the multi-agency Front Door Team with a dedicated safeguarding hub. >Action plan being developed in response to recent audit on DBS compliance in schools. >Corporate Safeguarding Board reviewing additional safeguards to be implemented by HR Transactions Team. >Sufficient numbers of trained Adult and Child Services staff. >String performance monitoring and reporting arrangements. >String commitment to invest in Social Care >Safeguarding Leads identified across all Council services. >Separate safeguarding arrangements in place in schools and Central 			Policy following review by PDDC in 2019 >CMT approved action plan to stabilise recruitment and retention of frontline Children Services staff						

Γ							Level and Sou	ce of Assurance				Internal	Planned	
			(1)		Level 1		Level 2			Level 3		Audit Needs	Internal Audit	
	Business Risk	Overall RAG	all RAG	I RAG		Other	<u>Internal</u> Assura	ance	Other	<u>Independent</u> As	ssurance	Needs	Work	n Area
		2 Month Overa	Previous Overall RAG	Current Overall I	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan
	Corporate Risk Register													
					Education Safeguarding Officer in main directorate. >As part of a wider restructuring of Adult Services there is still a plan to re-establish a dedicated Safeguarding Team and the Front Door.									

						Level and Sou	ce of Assurance	9			Internal	Planned	
				Level 1		Level 2			Level 3		Audit	Internal	
Business Risk	Overall RAG	all RAG	I RAG		Other <u>/</u>	<i>Internal</i> Assura	ance	Other	<u>Independent</u> As	ssurance	Needs	Audit Work	ר Area
	2 Month Overa	Previous Overall RAG	Current Overall	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan Area
Corporate Risk Register													
Risk ID If the Council				>VAT Manual and				>VAT	>External	>VAT	>None –	>Planne	
Risk IDIf the Council155fails toPrevent thoseRisk Titlewho act for orTax Evasionon its behalfRisk Levelknowingly orCorporateunknowinglyRisk Categoryfailing toFinancefailing toOfficerprevent) taxBen Smithwill beUpdaterliable and willJeffrey Dongface anInvestigationby HMRC with01/02/21prosecutionand unlimitedfinancialliability.Risk added27/03/18followingreview ofproduction ofCorporatePlan 2017/22andsubsequentreview ofCorporateRisks.Risks.	Green	Green	n/a	SVAT Manual and Guidance available on staffnet permanently – refreshed annually as needs be >Accounting Instruction 15 (VAT) permanently available online > VAT advice available to any staff via Principal Finance Partner. All staff know to refer and reports with VAT implications via the nominated VAT Principal Finance Partner Seinancial Procedure Rules (FPRs) and Contract Procedure Rules (CPRs). >IR35 guidance and procedure notes available. >Procurement rules and procedures. >Segregation of duties.				>VAI Audit in the Audit Plan. >Cover aspects of VAT, CPR's, FPR's and seg. of duties as part of standard audit tests across all audits. >VAT audit completed 19/20 – High Assurance	>External VAT Advisor retained by Council for specialist VAT advice under contract >Strong working relations-hip with HMRC Compliance Manager by S151, Principal Finance Partner (VAT) and Service Centre Manager (income tax, NI, IR35, Self Employed, contracts etc. >HMRC compliance team has visited and "signed off" our tax arrangement s.	> VA1 arrangement s considered as part of wider financial audit	>None – elements are already covered in the audit plan.	d audits to be complet ed as per the standar d rolling prog.	

							Level and Sou	rce of Assurance	•			Internal	Planned	
					Level 1		Level 2			Level 3		Audit	Internal	
		U	Q	(D								Needs	Audit	ŋ
Busines	s Risk	II RA	ll R∕	RAG		Other	Internal Assura	ance	Other <u>/</u>	<u>ndependent</u> A	ssurance		Work	n Are
		2 Month Overall RAG	Previous Overall RAG	Current Overall I	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan Area
Corporate R	sk Register													
Risk ID 159 Risk Title Financial Control – MTFP aspects of Sustainable Swansea Risk Level Corporate Risk Category Finance Responsible Officer Ben Smith Updater Jeffrey Dong Last updated 29/01/21	If we fail to deliver Sustainable Swansea and maintain sufficient financial control, and in particular do not ensure we contain service overspending, then we will not be able to respond appropriately to continuing austerity, demographic pressures, increasing demand and changing public expectations. Risk added 27/03/18 following review of Corporate Plan 2017/22 and review of Corporate Risks. Superseeds risks CR46 and CR47. RR 19/07/19 - Description changed from 'Financial	Red	Red	n/a	 >Covid-19 – Recovery Plan : Future Council Finance new MTFP. >Agreed and well established quarterly reporting plan in place to document and record at Cabinet all actions or non-actions in Services to contain spending. >PFM monitoring process monthly is well established and understood by all officers with appropriate escalation mechanism to S151 Officer, Chief Executive and Cabinet if non-compliance >Spending restrictions published to all staff and reviewed. Many controls continue to be exercised by CMT in relation to filling vacant posts, restructures, regrades and committing >Corporate level monitoring. >Agreed budget. >Clear governance and reporting in place. >Prevention Strategy. >Monitoring at monthly P&FM's. >FSTG reporting and monitoring. 	>Quarterly monitoring reports to Council and Cabinet >Collaborative Officer/ Member budget setting process in place. >Overspend and under delivery of savings openly and transparently escalated and reported to Cabinet and Council by S151 Officer.	>Dedicated Scrutiny Service Improvemen t and Finance Panel consider and scrutinise the budget on a quarterly basis.	 >Quarterly monitoring reports to Audit Committee >Monthly PFM monitoring in place. Transform & Future Council PDC. > Many controls controls continue to be exercised by CMT in relation to filling vacant posts, restructures, regrades and committing contract sums. >Budget holders required to monitor and report any budget variances to monthly P&FM for review. >Reshaping Board launched to challenge delivery/ non- delivery/ non- delivery and accelerate timescales. 	>Audit Committee provide challenge, oversight and assurance >Periodic budget monitoring reports go to Audit Committee >Budget reports included in the 2019/20 workplan for Audit Committee		>WAO review currently underway in relation to the MTFP aspects of Sustain. Swansea. >AW recently published financial resilience national report and showed clearly Swansea position had strengthen- ed considerably boosted by the £17m addition to reserves in 19-20 outturn. >Risks in current year managed temporarily by drawing down from those increased reserves.		>Saving and other budget mgt to be included as part of the Achievi ng Better Togethe r (trans) audit.	

							Level and Sou	rce of Assurance				Internal	Planned	
			(1)		Level 1		Level 2			Level 3		Audit Needs	Internal Audit	
Busines	s Risk	II RAG	Overall RAG	I RAG		Other	<u>Internal</u> Assura	ance	Other	<u>Independent</u> As	ssurance	Neeus	Work	n Area
		2 Month Overall	Previous Overa	Current Overall RAG	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan Area
Corporate Ris	sk Register													
	Control (Service Overspending) and Sustainable Swansea' to 'Financial Control - MTFP aspects of Sustainable Swansea' as per CMT 10/07/19				MTFP. >Tracker in place from June 2018 to capture and warn of delivery risks. >S151 Officer remains able and prepared to not certify adequacy of budgets and issue S114 notice if proven necessary.									

						Level and Sou	rce of Assurance	•			Internal	Planned	
				Level 1		Level 2			Level 3		Audit	Internal	
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Business Risk	II RA	all R/	I RAG		Other	Internal Assur	ance	Other <u>I</u>	<u>Independent</u> As	ssurance		Work	n Are
	2 Month Overall RAG	Previous Overall RAG	Current Overall	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan Area
Corporate Risk Register													
Risk ID IF the council				>Covid-19 – Lobby	>All reports for	>Scrutiny	>Lawyers in	>Consult			>Audits to	>New	
Nisk ibIf the council180cannotRisk Titleadequately toNew Legislativeadequately toand StatutorynewChangeslegislative andRisk Levelcue toCorporatereducedRisk Categorythen it will beGovernanceopen toexternalchallenge andOfficerreputationalTracey Meredithdamage andUpdaterbebbie SmithLast updated01/02/21	Amber	Amber	n/a	Welsh Government to streamline legislative requirements, bureaucracy and decision making to allow a flexible and rapid response to and recovery from Covid- 19. >Lawyers in Local Government update on new legislation, consultation and constitutional matters circulated by Chief Legal Officer to CMT on regular basis. >Prepare action plan for new Local Government and Elections (Wales) Bill. >Legislative requirements built into plans and decision making. >Well-being of Future Generations Act webpage signposting to Welsh Government and Future Generations Commissioner resources to refer to and to help inform development of proposals/ reports at earliest stage >Ensure Legal Statutory Developments are	Cabinet/ Council have legal implications paragraph and report authors are supported by legal officers when considering legislative requirements in decision making process.	councillors routinely monitor and challenge services, policies and decision- making across the Council, which will include compliance with relevant legislation, assessment of quality, and highlighting of issues / concerns.	Sclawyers in Local Government updates received by Chief Legal Officer. > Legislation updates circulated periodically to CMT by Chief Legal Officer. >Policy Briefing – widely circulated > Appraisals and identification of training needs. > The Data Protection Officer provides an annual report on compliance with data protection legislation.	with CMT / HoS each year as part of annual consult'n exercise to inform the Audit Plan and inform forward work plan for the following year. >Audits added to plan as they arise prioritised by risk.			be added to the plan via as per annual consult with HoS/ Directors.	audits to be added as request ed by HoS/ Director s	

						Level and Sou	rce of Assurance				Internal	Planned	
	(1)	Ċ		Level 1		Level 2			Level 3		Audit Needs	Internal Audit	-
Business Risk	II RAG	all RA	I RAG		Other	Internal Assura	ance	Other <u>I</u>	Independent As	ssurance		Work	n Area
	2 Month Overall	Previous Overall RAG	Current Overall I	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan
Corporate Risk Register													
				flagged up with CMT/ Intranet. >Legal implications inserted into decision									
				making reports with Legal and Access to Services sign-off. >Monitoring of new legislation by Legal department.									

							Level and Sou	rce of Assurance				Internal	Planned	
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		Ċ	Ċ	(1)								Needs	Audit	b
Busines	ss Risk	I RA(II RA	RAG		Other <u>I</u>	<u>Internal</u> Assur	ance	Other <u>I</u>	Independent A	ssurance		Work	Area
		2 Month Overall RAG	Previous Overall RAG	Current Overall RAG	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan Area
Corporate R	isk Register													
•														
Risk ID196Risk TitleWorkforceStrategyRisk LevelCorporateRisk CategoryStrategicResponsibleOfficerSarah LackenbyUpdaterAdrian ChardLast updated01/02/21	If we do not have a robust workforce strategy in place, then we will not have staff with sufficient capacity and the right knowledge and skills to manage change, deliver transformed services and ensure statutory compliance. Risk added 27/03/18 following review of production of Corporate Plan 2017/22 and subsequent review of Corporate Risks. Supersedes risk CR43.	Amber	Amber	n/a	 Covid-19 – Redeploy and train staff to assist with the Covid-19 response. Support staff health and well-being during Covid-19 Support staff to work remotely at home during Covid-19 Workforce will be a key strand of the future Council workstream in the Covid-19 recovery plan Reporting through Leadership Team Tracking and monitoring of the OD plan and delivery. OD Strategy and Implementation Plan in place Apprenticeship/ Traineeship strategy. Gender Pay Gap and Project Plan Service Planning Corporate Plan – Transformation & Future Council Objective Workforce Planning 			>New Policy development taken to PDC >The PDC has also undertaken a strand of work around the gender pay gap.					>Workf orce Plannin g audit included in 2019/20 audit plan, deferred pending Oracle Cloud implem ent per SL BS. > To be included as part of the Achievi ng better Togethe r (trans) audit.	

							Level and Sou	rce of Assurance	1			Internal	Planned	
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Busines	s Risk	RĂ	I RAG	RAC		Other	Internal Assura	ance	Other	<u>Independent</u> A	ssurance		Work	Are
		2 Month Overall RAG	Previous Overall	Current Overall RAG	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan Area
Corporate R	sk Register													
Diak ID					Could 40 Frances	. Information	. Infame - C -	. Manakar af	. \/=="	Dublis	. 10/0.0	Der		
Risk ID 222 Risk Title Digital, data and cyber security Risk Level Corporate Risk Category Governance Responsible Officer Sarah Lackenby Updater Jo Harley Last updated 29/01/21	CR86 -If we do not have robust digital, data and cyber security measures and behaviours in place, embedded and working as best as they can be, then we will be vulnerable to cyber threats, disruption to service delivery, possible loss of information including confidential information and associated fines and reputational damage. Risk added 27/03/18 following review of production of Corporate Plan 2017/22 and subsequent review of Corporate Risks.	Amber	Red	n/a	>Covid-19 – Ensure the Council's Covid- 19 recovery plan accounts for increased risk form cyber-attacks and data fraud arising from new working patterns and reliance on technology >Introduce simulated cyber-attacks on staff to measure their actions, identify weaknesses and improve knowledge >Provide staff with ICT security and data management updates and guidance during Covid-19 and whilst working from home including cyber security guidance and Covid-19 cyber scams staffnet page >Cyber security during Covid-19 reviewed alongside advice from Warp and PSN compliance e.g. use of Zoom. >Enhanced Security Layer provided by Microsoft 365 >Cyber security strategy created and ready for engagement with staff >Digital services working with internal audit and emergency	 Information Management Annual Report to be presented to Cabinet from 2018/19. >GDPR compliance monitoring and reporting through PFM and new CMT/ Cabinet governance. 	>Information Managemen t Annual Report to be presented to Scrutiny from 2018/19. >More use of secure cloud storage.	>Member of the Cyber Security Information Sharing Partnership which is a joint industry and government initiative to exchange cyber threat information >Part of Wales Warning Advice and Reporting Point to share cyber threats and defences with other public bodies > Cyber Essentials and Cyber Essentials Plus accreditation >New regional multi-agency cyber cell meetings being attended to share intelligence and actions >PSN Certification Achieved >Cyber	>Various IT / System audits in Audit Plan. >GDPR audit added 18/19.	>Public Services Network (PSN) compliance certificate – tested annually. >Achieved IASME Cyber Essentials certification, working towards Cyber Essentials Plus by March 2019	>WAO review undertake an IT audit each year as part of reviewing financial accounts	>Range of IT audits in the plan to be completed as part of the rolling audit schedule.	>IT audits due in 2019/20 deferred to 2020/21	

						Level and Sou	rce of Assurance				Internal	Planned	
				Level 1		Level 2			Level 3		Audit	Internal	
Business Risk	II RAG	Overall RAG	I RAG		Other	<u>Internal</u> Assur	ance	Other	Independent A	ssurance	Needs	Audit Work	Area ר
	2 Month Overall	Previous Overa	Current Overall RAG	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan Area
Corporate Risk Register													
Supersedes risk CR66. Risk revised 18/09/18 following attendance at a cyber-event with the police and receiving information from the WLGA regarding what Local Authorities should be demonstrating as basic measures.				planning to further imprive the ICT disaster recovery plan >Live testing of the DR Plan, options being reviewed potentially in line with wider corporate business continuity exercise >LrF Cyber exercise planned and revised SIRO training >Comms. Issued to staff and members detailing impact of cyber attack at other councils.			accreditation achieved >Member of Wales WARP & CISP sharing knowledge of threats. >Discussed at IG Board – standing agenda item						

							Level and Sou	rce of Assurance)			Internal	Planned	
					Level 1		Level 2			Level 3		Audit	Internal	
		ЪР	BAG	RAG		Other	Internal Assur	ance	Other	Independent A	surance	Needs	Audit Work	ea
Busines	s Risk	L R	all R	I R/		ould	<u>Internal</u> Assa		ould i	<u>Macpenaena</u> A	Souranoe			n Ar
		2 Month Overall RAG	Previous Overall RAG	Current Overall	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan Area
Corporate Ri	sk Register													
Risk ID 223	CR103- If the Sustainable Swansea				>Covid-19 – New Transformation Plan in development by	>Monitoring and reporting at CMT/ Cabinet	>Annual Report to Scrutiny	>Reshaping board in place			>Sustainabl e Swansea review being	>Work needed to cover non	>Replac ed by Achievi	
Risk Title Sustainable	Transformatio n Programme				Deputy Chief Executive linked with	away days	Scrutiny				completed by WAO,	MTFP Savings	ng Better	
Swansea Transformation Programme	does not deliver radical cross-cutting				Covid recovery >Annual programme review reflecting						likely to be focused on MTFP	that is not covered by WAO	Togethe r (trans) on the	
Delivery Risk Level	change, then the Council and its				lessons learned into revised programme >Links with corporate						Savings Plans and progress to	review to be included in	audit plan 2021/22	
Corporate Risk Category	workforce are at risk of being				governance risk around reporting for major projects						date.	Achieving better together		
Strategic	unsustainable in the longer				>Robust programme management for risks,							(trans) audit.		
Responsible Officer Adam Hill	term RR 19/07/19 -				issues, changes >Monitoring and reporting at CMT									
Updater Sarah Lackenby	Corporate Services Risk CS92				away days and CMT/Cabinet away days									
Last updated	Sustainable Swansea Programme				>Robust programme governance and reporting									
01/02/21	Delivery closed and				>Śustainable Swansea programme									
	matter escalated to Corporate	L.	-		plan									
	Risk Register, as per CMT 10/07/19	Amber	Amber	n/a										

							Level and Sou	rce of Assurance	•			Internal	Planned	
					Level 1		Level 2			Level 3		Audit	Internal	
		U	Q	(J)								Needs	Audit	ŋ
Busines	s Risk	I RA	ll R∕	RAC		Other	Internal Assur	ance	Other	<u>Independent</u> A	ssurance		Work	i Are
		2 Month Overall RAG	Previous Overall RAG	Current Overall RAG	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan Area
Corporate R	isk Register													
Risk ID 235	If we do not have sufficient				>Covid-19 – Prepare for further Covid-19 or			>Multi agency exercising and	>Emerg. Mgt audit			>Standard audits in	>Audits in the	
Risk TitleEmergencyPlanning,Resilience andBusinessContinuityRisk LevelCorporateRisk CategoryGovernanceOfficerAdam HillUpdaterCraig GimblettLast updated29/01/21	emergency planning, resilience and business continuity arrangements in place, then we will not be able to respond effectively in an emergency, provide the necessary civic leadership or continue to run vital services and ensure compliance with the legal requirements of the Civic Contingencies Act 2004 as a				other infectious disease outbreaks >Rest Centre Plan and arrangements >Additional dedicated PPE reserve for responders and public during evacuation and additional rest centre location for mass evacuation to be established from bay >Additional strategic training to increase organisational resistance agreed for 3 rd Nov >Specific Covid Rest Centre arrangements developed and implemented complete with evac PPE and hygiene supplies >Restructure of EMS to include additional EMS Officer and			training	in Audit Plan for CBS. >H&S, Emerg. Planning / Civil Cont. and Business Continuity in Audit Plan for HR&OD			the plan already cover this area.	plan to be complet ed when due as part of the standar d rolling schedul e. > CCS and ICT disaster recover audits on the 2021/22 plan.	
	Category 1 Responder.	Red	Red	n/a	Principle for 12 months >Review and update business continuity plans >Crisis Media Plan >Temporary Mortuary arrangements >Major Incident Plan >Flood Management Plan >Emergency Recovery Plan									

						Level and Sour	ce of Assurance				Internal	Planned	
				Level 1		Level 2			Level 3		Audit	Internal	
Business Risk	all RAG	all RAG	II RAG		Other	Internal Assura	nce	Other <u>I</u>	Independent As	surance	Needs	Audit Work	n Area
	2 Month Overall RAG	Previous Overall RAG	Current Overall RAG	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan Area
Corporate Risk Register													
				 >Offsite Comah Plan & Exercising >Commissioned Emergency Control Centre >Greater responsibility allocated to Deputy CEO from Oct 2018. Responsible officer changed from Phil Roberts to Adam Hill. >Project Griffin training >Call out & activation protocols/ action cards >RAG alert system across H&S, Emergency Management >Service and Corporate Business Impact Assessments and business continual review of plans & protocols >Vehicle mitigation & protective security advice >Risk Profiling 									

						Level and Sou	rce of Assurance	•			Internal	Planned	
				Level 1		Level 2			Level 3		Audit	Internal	
	ЪG	BAG	RAG		Other	Internal Assura	ance	Other	Independent A	surance	Needs	Audit Work	ea
Business Risk	L R	all R	I R∕		Other .	<u>Internai</u> Assure	ance	Other 1	<u>maepenaem</u> A	saranee			n Ar
	2 Month Overall RAG	Previous Overall RAG	Current Overall	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan Area
Corporate Risk Register													
Risk ID If we fail to				>Covid-19 -			>Member of	>H&S			>Standard	>Audits	
236have robust Health & SafetyRisk Title Health & Safetypolicies and arrangements in place, then there could be a health and safety breach identified as a corporateRisk Category Governancecorporate a health and safety breach identified as a corporate 	Amber	Amber	n/a	Additional guidance on H&S assessments and general Covid information as a priority >Retrospective entered Covid assessments, standard operating procedures for schools and premises, BAME and health assessment process created and PPE guidance. >Early review of lone working, DSE and mental health policies >Well-being policies. New mental health policy under consultation includes social isolation and impact of home working >Staff well-being part of future council stream of Covid recovery plan >Stress management and counselling and H&S advice to staff during Covid-19 >Review business continuity plan to prepare for EU exit >H&S toolkits >Noise, dust, light, humidity, vibration sampling			British Association of Counsellors and Psychotherapi sts (Bacp). >Directors H&S Committees & Sub Safety Groups	Audit Plan			audits in the plan already cover this area.	in the plan to be complet ed when due as part of the standar d rolling schedul e.	

						Level and Sou	ce of Assurance	•			Internal	Planned	
	(5)	(')		Level 1		Level 2			Level 3		Audit Needs	Internal Audit	_
Business Risk	II RAG	Overall RAG	I RAG		Other	Internal Assura	ance	Other	<u>Independent</u> As	ssurance		Work	n Area
	2 Month Overall RAG	Previous Overa	Current Overall RAG	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan
Corporate Risk Register													
				 >Riddor procedures for reportable incidents to HSE. >RAG alert system across H&S, emergency mgt, well- being >H&S Policies >H&S Policies >H&S mandatory training / e-learning >RAG fire risk profiling for all premises >Greater responsibility given to Deputy Chief Exec from Oct 2018. 									

							Level and Sou	rce of Assurance				Internal	Planned	
					Level 1		Level 2			Level 3		Audit	Internal	
		(J)	Ū.	(1)								Needs	Audit	m
Busine	ss Risk	II RA(all RA	I RAG		Other	<u>Internal</u> Assura	ance	Other	<u>Independent</u> As	surance		Work	n Are
		2 Month Overall RAG	Previous Overall RAG	Current Overall RAG	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan Area
Corporate R	isk Register													
	-					•								
Risk ID 259Risk Title Regional WorkingRisk Level CorporateRisk Category StrategicResponsible Officer Phil RobertsUpdater Liz EdmondsLast updated 25/01/21	If the Council, along with its partners and Welsh Government, does not develop and improve regional working, then it will divert the Council and its resources from key priorities and will not benefit Swansea and its residents.	Amber	Amber	n/a	>Covid-19 – Maintain stronger partnership working relationships post Covid-19 and as part of the Council's Covid-19 recovery plan and continue to make use of MS Teams to ensure regional meetings are more frequent and effective >Collaboration on the delivery of school improvement services >Playing a leading and proactive role in major regional collaborations >Representations made to WG on reforming the grant regime >Governance structures in place for all major collaborations >Partnerships have been mapped >Director leads for each partnership >Senior Management restructure strengthening capacity for regional working	>Council is playing a leading and proactive role in major regional collaborations. >Leader of the Council is the City Region Joint Committee Chair. >Council meets up regionally with 5 other local authorities to discuss collaboration projects. >Annual Report on Regional Working presented to Council.	>Scrutiny inquiry findings documented as required actions on the Risks Register. >Annual Report on Regional Working is produced by Scrutiny providing overview of three key collaboration s inc. ERW, West Glam. Regional Partnership (prev. Western Bay), and Swansea Bay City Deal.	 Chief Executive takes the lead role for ERW and Western Bay as well as being an executive member of the City Deal Joint Committee. ERW has fully formed Governance Arrangements. >City Deal has Joint Committee Agreement and joint scrutiny arrangements agreed by Council. >Western Bay has a Joint Committee and scrutiny arrangements in place. 		 City Deal has a Joint Working Agreem't in place, which was approved at Council on 26th July 2018. Review of progress by IPC on the Western Bay Health & Social Care collab'n. 		None	n/a	

							Level and Sou	rce of Assurance				Internal	Planned	
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		G	Q	(7)								Needs	Audit	g
Business Risk		II RA	all R∕	RAC		Other	Internal Assura	ance	Other	<u>Independent</u> A	ssurance		Work	n Are
		2 Month Overall RAG	Previous Overall RAG	Current Overall RAG	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan Area
Corporate Risk Register														
				_	•					•	•			
Risk IDIf we fail t carry on providing co-ordina and joined responseRisk Titleco-ordina and joined responseRisk LevelCovid-19 make the use of our workforce available resourcesResponsible 	a ed J-up to and best and , will to e d and such care; oe to ind food we a food we food we food we food food	Red	Red	n/a	 > Prepare And Implement A Covid-19 Recovery Plan To Restart, Adapt, Recover And Transform Council Services. > Work With Partners To Provide Social Care And Other Critical Front-Line Staff With Ppe. > Work With Partners To Ensure Resilient Supply Chains, Especially Food And Ppe Supply. > Work With Partners To Redeploy Staff And Seek Recruits To Critical Areas, Such As Social Care And Food Distribution To Food Banks. > Prepare For The Possibility Of Further Covid-19 Outbreaks. > Provide Council-Led To Support To Local Businesses, E.G. Advice, Grants And Rate Relief. > Work With Partners To Inform And Reassure The Public And Reinforce Health And Social Distancing Messages Through Social And Other Media. > Work With Partners 	>Covid-19 Recovery and transformation Plan 'Achieving Better Together' approved At Cabinet. >Various Cabinet reports through 2020/21 to support work to respond to the pandemic, e.g. Financial Procedure Rule 19.1c and FPR7. Authorisation for Alteration and Conversion of Bay Studios, Fabian Way, Swansea into an 1000 Bed Surge Hospital on Behalf of the Swansea Bay University Health Board – See Cabinet 27/04/20.	>Scrutiny has kept a watching brief. SPC to review local position and progress with Recovery Plan.	>Covid-19 Recovery and transformation Plan 'Achieving Better Together' reviewed by Audit Committee vaudit Committee quarterly overview of risk management, including Corporate Risks. >Audit Committee oversight of relevant reports and impact of Covid-19, e.g. See Audit Committee review of Revenue and Capital Budget Monitoring - 2nd Quarter on 09/02/21, including Welsh Government funding and Covid-19 grant payments made to local	>Matters arising addressed in some Internal Audit work, e.g. See report to Audit Committee 09/02/21 Internal Audit Annual Plan 2020/21 - Monitoring Report for the Period 1 October 2020 to 31 December 2021 – detailing additional work done in the quarter, including Lloyds pre-paid card review in relation to the Covid- 19 Foodbank setup and operation.	>Report providing an assessment of the key issues following the Covid-19 response with a particular focus on how we have collectively managed Care Home settings reviewed at the Regional Partnership Board.	 Audit Wales has shaped their work to provide assurance and challenge in a way which helps to support the Council through this period. 2020-21 work includes: recovery planning in response to the COVID- 19 pandemic; COVID- learning project – helping to identify and share learning from the way in which public bodies have responded to the pandemic; 		> Achievi ng Better Togethe r (Recove ry) included on the 2021/22 plan.	

Γ							Level and Sour	ce of Assurance				Internal	Planned	
			_		Level 1		Level 2			Level 3		Audit	Internal	
	Business Risk	II RAG	all RAG	I RAG		Other <u>I</u>	Internal Assura	ance	Other <u>I</u>	Independent As	surance	Needs	Audit Work	n Area
		2 Month Overall RAG	Previous Overall RAG	Current Overall RAG	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan Area
	Corporate Risk Register													
-				_							1			
					Teams & Schools And Provide Education / Childcare For Key Workers & Food For Children Who Get Fsms. > Work With Partners To Prioritise Demand For Key Services, Especially Social Care And Homelessness. > Provide Food, Pharmacy And Well- Being Support To Shielded Individuals Through Swansea Council Helpline, Local Area Co- Ordinators (Lac), Swansea Council For Voluntary Service (Scvs) And The Food Bank Network. > Work With Partners To Help Increase Emergency Bed Provision Through The Conversion Of Buildings Into Field Hospitals. > Log And Share Good Practice And Lessons Learnt Responding To The Covid-19 Virus And Share Relevant Data And Statistics On The Impact Of The Virus, Such As Those Provided By Ons									

							Level and Sour	ce of Assurance	1			Internal	Planned	
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Busines	ss Risk	I RA	II RA	RAO		Other	Internal Assura	ince	Other	<u>Independent</u> As	surance		Work	Are
		2 Month Overall RAG	Previous Overall RAG	Current Overall RAG	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan Area
Corporate R	isk Register													
Distrib		-				1				0 11 1			,	
Risk ID 269Risk Title Local Economy and InfrastructureRisk Level CorporateRisk Category StrategicResponsible Officer Martin NichollsUpdater Phillip HolmesLast updated 13/01/21	If the local economy and infrastructure is not transformed and supported to be resilient and to take advantage of national and global trends and events and attract investment, then it will not fulfil its potential as a regional centre to raise aspirations, improve services, lift skills, improve connectivity, create well- paid employment opportunities and improve the well-being of Swansea citizen.				 > Refresh Regional Economic Regeneration Strategy > Develop A Covid Economic Recovery Plan > Attract Sufficient Investment And Development And Regenerate The City Centre. > Work With Partners To Deliver The Swansea Bay City Deal And Attract Investment Across The Region To Deliver Highly Skilled And Well-Paid Jobs. > Organise And Facilitate Virtual Meet- The-Buyer Events To Help Local Businesses To Identify Opportunities To Bid For Council Work And Contracts. > Take Appropriate Actions Where The Council Has A Direct Relationship With Businesses Such As Swansea Indoor Market Traders With Rent Relief To Support Businesses During Covid-19. > Provide Business Advice And Support, 					>Collaborate With Welsh Government On Regional Economic Framework				
		n/a	Red	n/a	Including Administering Uk And									

						Level and Sour	ce of Assurance	1			Internal	Planned	
				Level 1		Level 2			Level 3		Audit	Internal	
	ŋ	β	G		Other			Others			Needs	Audit Work	g
Business Risk	all RAG	Overall RAG	II RA	Management	Other	<u>Internal</u> Assura	ince	Other <u>I</u>	I <u>ndependent</u> As	surance		VVOIK	an Are
	2 Month Overall	Previous Over	Current Overall RAG	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan Area
Corporate Risk Register													
				Welsh Government Business Grants And Funds, To Assist Them During Covid- 19. > Assist Tourism Businesses To Reopen Safely Following Closure As A Result Of Covid-19. > Work With The Welsh Government On A Foundational Economy Approach To Help Establish A Firm Base Of Medium Sized Firms In Swansea, Strengthen Local Supply Chains And Add Social Value In Procurement. > Implement The Business And Economic Stream Of The Councils Covid- 19 Recover Plan To Understand And Recover From The Impact Of Covid-19, Build Resilience And Develop Opportunities									

							Level and Sou	ce of Assurance				Internal	Planned	
					Level 1		Level 2			Level 3		Audit	Internal	
Busine	ss Risk	II RAG	all RAG	I RAG		Other	<u>Internal</u> Assura	ance	Other <u>/</u>	<u>Independent</u> As	ssurance	Needs	Audit Work	n Area
		2 Month Overall RAG	Previous Overall RAG	Current Overall I	Management Assurance	Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan Area
Corporate R	isk Register													
Risk ID 276 Risk Title Achieving Better Together – Recovery Risk Level Corporate Risk Category Strategic Responsible Officer Adam Hill Updater Sarah Lackenby Last updated 29/01/21	If the Council does not deliver the actions and milestones in the recovery plan, then there is a risk the organisation will not move on effectively from the effects of the pandemic. This is important as it forms the foundations for the next transformation programme.		Amber		 > Monitoring capacity. Capacity Is A Significant Risk Across The Council With Staff Working On Ttp, Some Staff Still Diverted Onto Urgent Covid Tasks, Staff Off Sick With Covid Or Self-Isolating, And The General Pressure Of Business As Usual Alongside The Continuing Pandemic. Delivery Of The Recovery Plan Must Be Viewed In This Context And Any Risks Or Issues Flagged By Workstream Leads. Overall Programme Management Capacity Is Required. A Post Has Now Been Created And Recruited Will Begin Shortly > Robust governance and recovery Plan Burity and reporting. Governance Established For The Recovery Plan Utilising Existing Groups And Boards. Reporting Monitoring In Place With Workstream Leads. 								Audit added to plan for 2021/22	

					Level and Source of Assurance							Internal	Planned	
Business Risk		2 Month Overall RAG	Previous Overall RAG	Current Overall RAG	Level 1	Level 2			Level 3			Audit Needs	Internal Audit Work	in Area
						Other Internal Assurance		Other Independent Assurance						
					Management Assurance									
						Council/ Cabinet	Scrutiny	Other	Internal Audit	Other Bodies	External Audit			Audit Plan Area
Corporate Risk Register														
277does r transforRisk TitleeffectiveAchieving Betterwill noTogether –sustainTransformationand fir	form tively it ot be inable inancially ent in the				 > Transformation activities in the programme plan must align with the MTFP to ensure future financial sustainability > Programme documents need to be in place: Programme plan (milestones and deadlines), governance, benefits realisation plan, RAID log, change plan > Learning from the previous transformation programme, Sustainable Swansea adapted into the new programme following final report to Scrutiny in June 2021 								Audit added to plan for 2021/22	

Updates:

08/12/20 (MAP consultation responses from TM, BS, HMR, SL)

27/01/21.03/02/21.